

## Montgomery Medical Practice

Version:	Review date:	Edited by:	Approved by:	Comments:
V2	28/03/2019	C JONES		UPDATED
V3	10/08/2021	S BURGESS		UPDATED- Dr Hunter Added
V4	12/10/2021	C JONES		Removed two GP's
	31/08/2023	C Jones		Updated GP's
V5	14/10/2024	S BURGESS		Updated web links and added information

### Freedom of Information Publication Scheme

		Cost
<b>Who we are and what we do...</b>		
Doctors in the practice	Dr D Griffiths Dr S Loynes Dr Richard Stratton Dr Joe Kallarackel	N/A
Current Partnership	Doctors listed above plus Mr Alex Strivens-Joyce PA-R	
Contact Details	Tel: 01686 668 217 Website Address: <a href="http://www.montgomerymedicalpractice.nhs.wales">www.montgomerymedicalpractice.nhs.wales</a> Email: w96001.Enquiries@wales.nhs.uk	N/A
Opening Hours (Main Site)	Monday-Friday 8.00am - 6.00pm 8.00am – 6.30pm (Minor Injury Service) For Out Of Hours Service please call 111	N/A
Other Staffing details	General Manager- Sarah Burgess Further staff details are available on our website	N/A
<b>What we spend and how we spend it....</b>		
Total cost to the LHB of our contracted services.	Available on request from the General Manager	N/A
Audit of NHS income	Available on request from the General Manager	N/A
The Practice receives money from NHS Wales according to its contract for National General Medical Services in exchange for services provided for patients. Further information can be obtained on request in writing to the Practice Manager. The Practice Manager can be contacted at pm-w96001@wales.nhs.uk'		
<b>What our priorities are and</b>		

<b>how we are doing...</b>		
Plans for the development and provision of NHS services.	Available on request	N/A
Cluster Working	<a href="https://primarycareone.nhs.wales/cluster-area/powys-teaching-hb/north-powys/">https://primarycareone.nhs.wales/cluster-area/powys-teaching-hb/north-powys/</a>	
Patient Survey Results	Available on request from the General Manager	
<b>How we make decisions....</b>		
Records of decisions made in the practice affecting the provision of NHS services	Management team (meet weekly) and includes the Partners and department leads.  This information can be obtained on request in writing to the Practice Manager. The Practice Manager can be contacted at pm-w96001@wales.nhs.uk	N/A
<b>Our Policies and Procedures...</b>		
Policies and procedures	Available on request from the General Manager	N/A
Equality and diversity policy	Available on request from the General Manager	N/A
Health and safety policy	Available on request from the General Manager	N/A
Complaints procedures (including those covering requests for information and operating the publication scheme)	Please see our website or noticeboard in the reception waiting area.	N/A
Records Management Policies	Available on request from the General Manager	N/A
Data protection policies	Available on request from the General Manager	N/A
Policies and procedures for handling requests for information	Available on request from the General Manager	N/A
Patients' charter	Please see our website	N/A
Copies of our policies and procedures are available on request by contacting the Practice Manager at pm-w96001@wales.nhs.uk."		
<b>Lists and Registers</b>		
Any publicly	None Held	N/A

available register or list		
<b>The services we offer...</b>		
The services provided under contract to the NHS	<a href="https://montgomerymedicalpractice.nhs.wales/clinics">https://montgomerymedicalpractice.nhs.wales/clinics</a>	
Charges for any of these services	<p>The practice offers non-NHS services which are generally paid for by the patient or the company requesting.</p> <p>These services can include:</p> <p>Insurance claim forms Adoption Medicals Shotgun Licences Holiday cancellation forms</p> <p>For information on costs please email <a href="mailto:w96001.enquiries@wales.nhs.uk">w96001.enquiries@wales.nhs.uk</a></p>	
Information leaflets	These are available in the waiting area in the practice	
Out of hours arrangements	Please see our website or information leaflets. Please ring 111	N/A

***Please note: If you are unable to access information through the website, paper copies are available, although charges may apply, please contact the General Manager for further details.***